

This consent form is completed in relation to each student when they first join a DSAT Academy.



CONSENT FORM – PUPIL PERSONAL DATA

During a pupil's time with us we will gather information about them which we will use for various purposes. A Privacy Notice has been provided in relation to the use of this information, which is also available on the Trust website.

This can be found at <http://www.dsat.org.uk/data-protection>

There are some things that we cannot do unless you tell us that we can. We have set these out in the tables attached. Please could you read this form very carefully and tick the appropriate options. This will let us know which of these things you are happy for us to do, and which you are not.

If you are not happy for us to do any of the things in the tables attached then this will not affect your child's place at the Academy. You are completely free to refuse to provide your consent to any of these things. You do not have to provide reasons for refusing your consent, but we are happy for you to give us additional information if you choose to so that we understand any concerns that you have and can take appropriate steps where necessary.

Photographs and Videos

Some of the information in the attached tables includes photographs and videos of your child. We assure you that we take very seriously the issue of potential misuse of photographs and videos of our pupils, and have the following measures in place:

- Photos are stored securely on the school server
- We ensure that pupils are dressed appropriately
- We ensure that where permission is not given, children's images are not used
- On our websites we will only generally use a child's first name
- We will not provide facilities for people to comment on pictures or videos

The Trust/Academy may provide photographs and videos to the media, or the Trust/Academy may be visited by the media who will take videos and photographs. When these have been submitted to or taken by the media the Trust/Academy has no control over these.

Student Name:

Date of Birth:

Photographic Consent



	Yes	No
In order to celebrate my child's achievements, I am happy for the school to use photographs and videos of my child with following information: Name, Class, Year Group		

Promoting the Trust/Academy

We want to be able to promote the Trust/Academy to attract new pupils, and to show the quality of the Trust/Academy. As part of this we want to be able to use photographs and videos of our pupils in promotional material. This will include our prospectus and website.

	Yes	No
I am happy for photographs and videos of my child to be used for the purpose of promoting the Trust/Academy, including on the Trust/Academy website and in the Trust/Academy prospectus		

Local Visits/Walks Consents

As part of the curriculum, pupils may take part in **local visits and walks** within the village and surrounding area (e.g. local church, park, short fieldwork activities).

These visits:

- Take place during the normal school day
- Are supervised by school staff
- Follow the school's health and safety and risk assessment procedures

You will be informed separately of any **off-site visits that require additional consent or transport**.

Please indicate your consent below:

	Yes	No
I am happy for my child to go on local walks/visits		

School Communications



In addition to occasional printed letters, we use electronic systems to communicate with parents via email and text messaging. This can also allow items to be paid for such as school trips by credit or debit card.

	Yes	No
I am happy to receive emails from the Academy/ Trust		
I am happy to receive texts from the Academy/ Trust		

Medical treatment

We want to be able to share medical information with appropriate medical professionals in the event of an emergency and to administer first aid treatment in case of accident or injury.



	Yes	No
I am happy for pertinent medical information about my child to be shared with staff, paramedics or doctors in order to administer emergency aid treatment.		

I understand that it is my responsibility to update the school to ensure that data held in relation to my child is correct. I understand that I may change my mind in relation to any of the consents that I have provided at any time. This includes withdrawing my consent to anything that I have agreed to here.

Signed:

Name:

Date:

To withdraw your consent to any of the above, or otherwise amend your position, please contact NAME (Data Protection Lead) in the ACADEMY School Office.

Otherwise, please write to the DSAT Data Protection Officer at:

Data Protection Officer
Diocese of Salisbury Academy Trust
The Avenue
Wilton
SP2 0FG

Or via email at DataProtection@dsat.org.uk

Thank you